

ST. VINCENT PALLOTTI COLLEGE OF ENGINEERING & TECHNOLOGY, NAGPUR

(Autonomous Institution affiliated to RTM Nagpur University)

Ph.D. Enrollment Declaration for Research Scholar

Scholar Details

Name of Scholar	
Enrollment / Registration No.	
Department	
Supervisor / Guide	
Mode	Part Time / Full Time
Date of Admission	
Research Topic	

A Note to Our Research Scholar

Welcome to the Ph.D. programme at St. Vincent Pallotti College of Engineering & Technology. Your research journey is one we are excited to share with you. This form simply outlines what the Institute will expect from you, and what you can plan for, so that there are no surprises along the way. Please read it once, and feel free to talk to your supervisor or R&D Cell if anything is unclear.

Part I – Fees

A simple summary of what to budget for during the programme:

- **Registration Fee:** ₹5,000 (one-time, paid at provisional admission).
- **Annual Fee:** ₹50,000 per year, which you may pay in two easy installments of ₹25,000 each – one at the start of the year (**within 15 days of Provisional admission in First year**) and the second well before next six monthly seminar.
- **Timeline for fees payment**

Sr. No.	Head	Amount	Last date of fees Payment
For 1 st year	Registration fees	5000 /-	Till 5 th August 2026
	Term Fee- 1 st Installment	25000 /-	Till 20 th August 2026
	Term Fee- 2 nd Installment	25000 /-	Till 15 th December 2026
2 nd year onwards	Term Fee- 1 st Installment	25000 /-	Till 15 th June
	Term Fee- 2 nd Installment	25000 /-	Till 15 th December

- **Before each six-monthly Progress Seminar**, please share your fee payment receipt with R&D Cell.

- If a payment is delayed for any reason, do reach out to the Institute early – late fees of ₹50/- per day may apply as per the standing policy.

Part II – Research Output

To be eligible to submit your thesis, the following academic work is expected. These milestones are designed to strengthen your research profile and help you graduate with a strong publication record.

Affiliation to use in all your publications:

Use dual affiliation as “St. Vincent Pallotti College of Engineering & Technology, Nagpur” & “Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur”

OR if provision of dual affiliation is not available then you may use affiliation as “St. Vincent Pallotti College of Engineering & Technology, Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur”

A. Journal Publications – at least 2

Two peer-reviewed papers indexed in SCI / SCI-Expanded or Scopus, directly linked to your research topic. Papers should be published (with DOI or volume/issue) by the time of thesis submission. Please share copies along with indexing proof with the R&D Cell.

B. Conference Presentations – at least 2

Two papers presented at national or international conferences, with at least one of them at a Scopus-indexed conference. Please keep your acceptance letter, presentation certificate, and a copy of the proceedings for your records and ours.

Part III – General Understanding

- I have gone through the Ph.D. rules of the Institute and will follow them sincerely.
- I will maintain honesty in my research and avoid plagiarism or any form of academic misconduct.
- I understand that not meeting these expectations may delay my thesis submission, and I will stay in regular touch with my supervisor and R&D Cell to avoid any such situation.
- I am signing this willingly, with a clear understanding of what the programme involves.

Signatures

Scholar	Supervisor / Guide
Signature: _____	Signature: _____
Name: _____	Name: _____
Date: _____	Designation: _____
Place: Nagpur	Date: _____

Head of Department
Signature: _____ Date: _____ Department: _____

This form will be kept in your registration file at the R&D Cell. A copy will also be given to you for your records. We wish you a fulfilling research journey.