

St. Vincent Pallotti College of Engineering & Technology, Nagpur
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Meeting, Dated: 01/11/2025

A meeting of Internal Quality Assurance Cell (IQAC) was held on 1st Nov, 2025 at 10:00 am in the Conference Room, Academic Block A, SVP CET, Nagpur.

Principal **Dr. Vijay Wadhai** welcomed all IQAC members .

1. Approval of Minutes of Previous IQAC Meeting

Dr. Ghanshyam Boob presented the minutes of the previous meeting. **Dr. Pramod Lanjewar** proposed confirmation of minutes which is seconded by **Prof. R. B. Gowardhan**. Minutes were confirmed unanimously.

2. Discussions on Action Taken Report of previous meeting

a.) Outcomes of training programs attended by faculty

Prof. R. B. Gowardhan suggested to develop a mechanism to check quality improvement after attending trainings/FDP etc. Documentary evidences of same should be produced if required. IQAC should prepare format for assessing outcomes of faculty members who undergone trainings or participated in FDP's.

He further suggested that **Ms. M. Buradkar** to conduct FDP/Orientation session on Nano-Technology for faculty members.

b.) Completing loop of industry feedback

IQAC members suggested to present action taken report and outcomes of industry feedback with some examples. CDC should communicate feedback given by industry to HoDs and collect action taken report from HoDs. Action taken and outcomes should be shared with relevant industry by CDC.

Prof. Hemant Diddee suggested to refer teaching pedagogies of Plaksha university for industry skill development.

c.) Identification of Industry and Pedagogical practices:

Prof. Hemant Diddee suggested that implementation mechanism for identifications of key domains relevant to industry and skill development need to be strengthened.

3.) IQAC Initiatives

a.) Mentoring Policy:

Prof. R. B. Gowardhan suggested to organize trainings/workshops on mentoring for identified mentors. Mentor should support mentee for placement . Mentoring can also be done by top 5% students of the class .

Mr. Ranjit Tiwari suggested that mentoring information should be shared with parents .

Dr. Manish Gudadhe suggested 1 or 2 faculty members from each department should attend FDP on mentoring by MSFDA .

b.) Slow and Advanced Learner policy

Prof. R. B. Gowardhan suggested that “Slow and Advanced learners” policy can be renamed as “Effective Teaching Learning System”.

Prof. Hemant Diddee said that Peer learning through advanced learners is needed rather than extra classes .

c.) PO Attainment & other formats:

Dr. Nitin Dhote presented revised PO attainment , other formats and OBE manual required for NBA Tier-1 accreditation.

4.) NBA Status

Dr. Nitin Dhote informed that B.Tech CSE program is recently accredited , B.Tech. Mechanical Engg. and ETC programs will fill pre qualifier up 31 Jan 2026 and SAR up to 15 Mar 2026. All members congratulated CSE faculty members and IQAC team for the success.

5.) Updates on R & D initiatives

Dr. Kapil Gupta presented initiatives taken by R&D cell for improving faculty research, He presented the faculty wise analysis of Annual Research Target (ART) achieved for the year 2024-25.

Prof. Hemant Diddee said that faculty research should focus on industry application and monetization .

6.) individual faculty assessment

Dr. Maheshwari has informed that individual faculty assessment is scheduled from 17 Nov 2025.

Prof. R. B. Gowardhan suggested to invite experts for faculty audit from colleges having good reputation and higher NIRF ranking outside state e.g. Thiagrajan College of Engineering, Sairam Engineering College with whom we are already associated .

Mr. Ranjit Tiwari suggested to do SWOC analysis of faculty members after audit.

Prof. Hemant Diddee suggested that 5 mins presentation of individual faculty members may be included in faculty audit.

7.) UG & PG admission & PhD research center:

Dr. Abrhanil Banerjee presented the status of UG , PG admission and upcoming EE & ETC PhD research center. **Prof. R. B. Gowardhan** said that more efforts should be taken for improving PG admission in MECH & ETC.

8.) Code for online conduction & Cyber security policy

Dr. Pramod Lanjewar presented the SoP for the online conduction of the lecture . All members unanimously suggested that Credit mapping for online courses should be done through NPTEL / SWAYAM only .

Dr. Abhishek Pathak presented institute IT & Cyber security policy. **Prof. R. B. Gowardhan** suggested that review of the IT policy should be done annually .

9.) Any other point with permission of the chair

Dr. Vijay Wadhai asked members to give their valuable suggestions for improving the institute's process. He thanked everyone for their valuable inputs and appreciated the contributions made during the meeting.

Dr. Vijay Wadhai
Principal
SVP CET, Nagpur