FIRST SEMESTER

Course Code	Course Name	Th	Tu	Pr	Credits	Evaluation		
						CA	ESE	Total
BV101T	**Communication English-I**	**3**	**-**	**-**	**3**	30	70	100

Course Objectives	Course Outcomes
1. To impart and enhance the employability skills of students as well as communication skills at work place.	1. To recall English Grammar 2. To apply writing skills. 3. To develop Reading Skills. 4.To demonstrate Communication skills.

Unit I	[12 Hrs]

Revisiting English Grammar: articles, Prepositions, adjectives,Subject Verb Agreement,Simple, Compound, Complex Sentences,SCC Sentences.

Unit II	[15 Hrs]

Written communication: letter writing (customer complaints, general complaints, seeking information, placing orders)

Unit III	[10 Hrs]

Reading skills: scanning and skimming, reading comprehension, summarizing

Unit IV	[8 Hrs]

Communication Skills: language functions (greeting, taking leave, thinking, apologizing,introducing self)

Text Books

S.N	Title	Authors	Edition	Publisher
1	Strengthen your English	Bhaskaran & Horsburgh		Oxford University Press (1 November 1997)
2	Macmillan Foundation English	Dwivedi & kumar.		Laxmi Publications (30 January 2005)

Reference Books

S.N	Title	Authors	Edition	Publisher
1				

		Oct-2022	1	Applicable for 2024-25
Chairman - BoS	Dean – Academics	Date of Release	Version	